I. The meeting was called to order at 7:02 PM by Bruce Stevens, Chair

II. Consent Agenda
   a. Motion by Tom Page, seconded by Angeline Alley to approve the minutes of March 14, 2012. Motion voted on and approved unanimously.
   b. Motion by Tom Page, seconded by Angeline Alley to approve the minutes of March 21, 2012. Motion voted on and approved with two abstentions (Leo Cota and Ron Phillips)
   c. Orders were approved by committee

III. Administration Reports
   a. Business Manager Lucas Barrett reported on the topic of Unemployment Insurance
      i. He gave a summary of information he has received on the Unemployment Compensation Program available through VSBIT
      ii. Budget questions
         1. The Board agreed by consensus to recommend that grant applications be written to the BMEF to fund two requests received from staff members
         2. The Board also agreed to fund certain other requests that were budgeted as part of the curriculum
   b. Guidance Director Kasey Potter gave an explanation of the draft of the Schedule for 2012-2013
      i. Reported that $1400 in donations was raised last Friday for the Melissa Jenkins Memorial Trust
   c. Assistant Principal Milt Doda shared statistics of discipline referrals, with comparisons over the past two years
      i. Also shared information on staff absences due to illness
   d. Supt. Richard Pike
      i. Reported some changes in the draft of the ’12-’13 school calendar
      ii. Anne Bergeron will present to the Board at a later Board meeting
      iii. Support Staff Supervision and Evaluation Plan
         1. Supt. Pike presented the most recent draft of the Plan
            a. The BMEA will act on the Plan, and then the Board will act on it at the April 11th Board meeting

IV. Old Business—None
V. Public Participation—None
VI. New Business—None
VII. Action Items
   a. Motion by Hank Eaton, seconded by Brenda Powers to appoint Glen Godfrey as Truant Officer. Motion voted on and approved unanimously.
   b. Motion by Tom Page, seconded by Brenda Powers to approve the job description for Director of Special Services Secretary. After discussion, the motion was withdrawn by Tom Page.
   c. Motion by Hank Eaton, seconded by Brenda Powers to approve the job description for Director of Special Services with the addition of “Managing Student Activity Accounts” under “Other”. Motion voted on and approved unanimously.

VIII. Committee Reports
   a. Angeline Alley presented a report from the Food Service Committee.
      i. Discussion of possible adjustment to price schedule of breakfasts/lunches for next year
      ii. Committee discussed participation in the Farm to School Program
         1. Chip Conquest encouraged that the school apply for a planning grant to enable the food service to use locally grown food products
         2. Discussed purchase of the steamer
   b. Policy Committee met prior to tonight’s Board Meeting

IX. Review “To Do List”
   a. Middle School/High School Lunch prices to be set at May 2nd meeting
   b. Enroll in Unemployment Plan to be on May 2nd agenda
   c. Heating System financial decisions

X. Setting the Next Agenda
   a. 2012-13 School Calendar
   b. Collaboration Resolution

XI. Executive Session
   a. Motion by Angeline Alley, seconded by Brenda Powers to move into Executive Session at 8:22 PM pursuant to VSA Title 1, Section 313 a. (3) appointment or employment or evaluation of a public officer or employee. Motion voted on and approved unanimously. Accompanying the Board was Supt. Richard Pike
   b. Motion by Chip Conquest, seconded by Leo Cota to exit Executive Session at 10:05 PM. Motion voted on and approved unanimously

XII. Action—None taken

Voted to adjourn at 10:06 PM

Respectfully submitted,

Nancy N. Perkins, Minutes Clerk

The minutes are in draft format and are unofficial until formally approved by the Board at a subsequent meeting.