I. The meeting was called to order at 7:01 PM by Bruce Stevens, chair.

II. Executive Session

a. Motion by Angeline Alley, seconded by Ron Phillips to move into Executive Session at 7:02 PM pursuant to VSA Title 1, Section 313 a. (1) Contracts. Motion voted on and approved unanimously. Accompanying the Board were Richard Pike, Emilie Knisley, Milt Doda, Katie Ahern, Kasey Potter, Dena Baker, Lori Blood

b. Motion by Chip Conquest, seconded by Angeline Alley to exit Executive Session at 7:16 PM. Motion voted on and approved unanimously

III. Action

a. Motion by Hank Eaton, seconded by Angeline Alley that we proceed with the collaborative 2-year extension with SAU #23 and Butler Bus Co. on Part A of the transportation contract. Motion voted on and approved unanimously

IV. Consent Agenda

a. Motion by Brenda Powers, seconded by Candy Peck to approve the Board minutes of November 14, 2012. Motion voted on and approved with one abstention (Hank Eaton)

b. Orders were approved by committee

V. Administration Reports

a. Director of Guidance Kasey Potter presented a written report

b. Daryl Sulham, Director of Buildings and Grounds, presented a written report

c. Principal Emilie Knisley
   i. Shared and discussed draft of school improvement plan, due to VT Dept. of Education by December 21st

d. Director of Special Education Katie Ahern
   i. Answer to monitoring report repairs due to VT Dept. of Education on December 14th
   ii. In conversation with Clara Martin Center as to how we can use the services and staff to support children
iii. Working to keep up with Medicaid billing paperwork

e. Business Manager Lori Blood
   i. Letter from Rep. Shap Smith regarding recommended adjustments to statewide education tax rates
   ii. Report from Auditor

f. Supt. Richard Pike
   i. Executive Committee Pre-Board Meeting scheduled for December 10th
   ii. December 12th River Bend Budget Committee Advisory
       1. All proposals translate to less expense for us
   iii. VEHI is encouraging schools to budget 14% increase in insurance costs
   iv. Wade Pierson from Pierson’s Transportation LLC spoke on the services his company might offer for transportation services

VI. Correspondence
a. Letter from a teacher at Gardner Museum in Boston commending the BMU students who visited there last week on being “prepared, engaged, thoughtful, willing, insightful, well-behaved, polite—everything a Museum Teacher could want!”

VII. Old Business
a. FY 2013-14 Budget
   i. Lori Blood
       1. Discussed reasons for deficits in past years
       2. Increased revenue needs to be a focus
          a. Endowment
          b. Research new grant opportunities
   ii. Emilie Knisley
       1. Starting with a study of the current numbers
       2. Gave figures on the major contributors to the increase for next year
   iii. Other ideas
       1. Importance of tuition students
       2. Alumni Association as a source of possible gifts
          a. Several volunteers came forward to help with this

VIII. Committee Reports
a. Policy Committee met prior to tonight’s meeting
   i. Will have policies to be formally presented on December 19th
      1. Encouraged Board members to review draft of food service policy
   b. Transportation
      i. Will meet tomorrow night at HCMS

IX. Review “To Do List”
a. Next meeting primarily focused on budget

X. Executive Session
a. Motion by Angeline Alley, seconded by Brenda Powers to move into Executive Session at 8:44 PM pursuant to VSA Title 1, Section 313 a. (7)
Student Records. Motion voted on and approved unanimously. Accompanying the Board were Richard Pike, Emilie Knisley, Milt Doda, Katie Ahern.

b. Motion by Angeline Alley, seconded by Hank Eaton to exit Executive Session at 9:11 PM. Motion voted on and approved unanimously.

XI. Action—None taken

Meeting adjourned at 9:12 PM

Respectfully submitted,

Nancy N. Perkins, Minutes Clerk

The minutes are in draft format and are unofficial until formally approved by the Board at a subsequent meeting.